

BRAINTREE LOCAL HIGHWAYS PANEL MINUTES - 20th June 2019 7.15pm

Committee Room 1, Causeway House, Bocking End, Braintree

Chairman:	Councillor D Louis (Chairman) (ECC)
Panel Members:	<p>Councillor J Abbott (ECC) Councillor Mrs J Beavis (ECC) Councillor G Butland (ECC) Councillor R Mitchell (ECC) Councillor Mrs W Schmitt (ECC)</p> <p>Councillor Mrs M Cunningham (BDC) Councillor P Horner (BDC) Councillor R van Dulken (Vice Chairman) (BDC) Councillor Mrs S Wilson (BDC)</p> <p>Councillor J Bendall (BALC) Councillor D Gronland (BALC) Councillor D Smith (BALC) Vacancy (BALC)</p> <p>Councillor S Hicks (BDC) and Councillor P Schwier (BDC) were also in attendance.</p>
Officers:	<p>Jasmine Wiles – Asst. Highways Liaison Officer, Essex Highways Samir Pandya – Operations Strategy and Policy Manager (BDC)</p> <p>Neil Jones, Principal Planner (BDC) was also in attendance.</p>
Secretariat:	<p>Alison Webb – Governance and Members Officer (BDC)</p> <p>(ECC - Essex County Council) (BDC - Braintree District Council) (BALC - Braintree Association of Local Councils)</p>

Item		Owner
1.	<p>Welcome and Introductions:</p> <p>Councillor D Louis welcomed everyone to the meeting.</p> <p>Councillor Louis reported that he had been appointed by Councillor Bentley, Essex County Council's Cabinet Member for Infrastructure, as Chairman of Braintree Local Highways Panel and that Councillor R van Dulken had been appointed as Vice Chairman of the Panel.</p>	

<p>2.</p>	<p>Apologies for Absence and Declarations of Interest:</p> <p>Apologies for Absence:</p> <p>Apologies for absence were received from Councillor D Finch (ECC) and Ms L Hinman, Area Manager for North Essex Parking Partnership.</p> <p>Declarations of Interest:</p> <p>Councillor R Mitchell (ECC) declared a non-pecuniary interest in Agenda Item 6 - Funded Schemes 2018/19 and 2019/20 and, in particular, scheme LBRA162021 – Legal process relating to the provision of the remaining section of footway, Inworth Road, Feering as he was a resident of Inworth Road. Councillor Mitchell did not take part in the vote on this matter.</p>	
<p>3.</p>	<p>Public Questions:</p> <p>The following statements were made:-</p> <p>Two statements were made by Councillor K McDonald, and by Councillor P Hughes on behalf of Silver End Parish Council regarding Schemes LBRA162022 – Feasibility study for a 20mph zone/limit, Valentine Way and School Road, Silver End; LBRA162023 – Feasibility study for a 20mph zone/limit, Grooms Lane and all of the Daniel Way Estate, Silver End; and LBRA162064 – Feasibility study for a 20mph zone/limit, Francis Way, j/w Broadway, Silver End.</p> <p>It was agreed that Scheme LBRA162022 should be recommended for approval, subject to it being changed to a ‘20’s plenty scheme’; that Scheme LBRA162023 should be recommended for removal from the list of schemes awaiting funding; and that Scheme LBRA162064 should be recommended for approval, subject to action by Essex County Council’s Cabinet Member (Minute 8 refers).</p> <p>A statement was made by Councillor H Bass on behalf of Wickham Bishops Parish Councillor regarding Scheme LBRA172015 – Request to change timing of traffic signals, Maldon Road j/w Blue Mills Hill, Witham.</p> <p>It was agreed that Councillor Bentley, Essex County Council’s Cabinet Member for Infrastructure, should be recommended to approve Scheme LBRA172015 on the basis that the hours of operation are extended so that the traffic signals operate continuously from 6.00am to 9.00pm each day and that the impact of this change on traffic flows in Maldon Road, Witham be assessed. (Minute 7 refers).</p>	

4.	<p>Minutes:</p> <p>The Minutes of the meeting of Braintree Local Highways Panel held on 4th April 2019 were approved as a correct record and signed by the Chairman.</p>	
5.	<p>Matters Arising from the Minutes of the Previous Meeting:</p> <p>It was reported that all action points which had been recorded at the meeting of Braintree Local Highways Panel held on 4th April 2019 had been dealt with, and updates were provided.</p> <p>There were no matters arising from the Minutes of the previous meeting.</p>	
6.	<p>Update:</p> <p>Direct Delivery Team - 2018/19:</p> <p>Consideration was given to a short presentation on the work of Essex County Council's Direct Delivery Team. The Direct Delivery Team was a dedicated resource for Local Highways Panels which had been set up in June 2018 and aimed to reduce time lines and costs. The Team specialised in smaller highway works such as the installation of signs; lines; bollards; guard-rails; tactile paving; and dropped crossings.</p> <p>It was reported that the Direct Delivery Team operating within the Braintree District had been very successful in implementing a number of schemes during the year and Members of the Panel wished to record their thanks for the work that had been carried out.</p> <p>Map Essex:</p> <p>Jasmine Wiles – Assistant Highways Liaison Officer, Essex Highways drew attention to the features of the 'Map Essex' tool which was available to access via Essex County Council's website. The feature enabled people to view information about Essex including highway matters. 'Map Essex' may be viewed at</p> <p>https://www.essexhighways.org/transport-and-roads/interactive-maps-and-live-travel-information/highways-information-map.aspx</p>	
7.	<p>Funded Schemes 2018/19 and 2019/20:</p> <p>Consideration was given to a report on the Panel's Funded Schemes for 2018/19 and 2019/20, which had recommended for approval. The information had previously been reported to the Panel in the form of the Approved Works Programme, but the report format had</p>	

	<p>changed in order to clarify which schemes had funding for delivery and those which had not.</p> <p>The report provided an update on the current position of all schemes which had been recommended for inclusion in the 2018/19 and 2019/20 programmes of work. The schemes denoted in 'green' had been completed; and those denoted in 'yellow' provided an update on their status. Information regarding the budget allocation and final cost of Funded Schemes was circulated at the meeting.</p> <p>The budget summary for 2019/20 showed a total capital budget of £407,789. From this, £87,500 had been allocated to 'safer roads' schemes and £260,000 to other schemes. A sum of £62,289 remained for allocation. Members of the Panel were requested to recommend additional schemes for approval in order that any remaining budget funds could be allocated to them and the work completed before the end of the 2019/20 financial year.</p> <p>In discussing this Item, reference was made to the possible allocation of part of the Panel's annual budget to fund aesthetic improvements/repairs to previously implemented schemes which subsequently suffer damage. This would avoid the need for such repairs to be funded from a maintenance programme. It was proposed that if all or part of the allocated sum had not been spent at the end of a financial year, it should be reallocated to an approved scheme on the Panel's list of Schemes Awaiting Funding. It was suggested that Members of the Panel should be consulted about this proposal and that a report on the outcome of the consultation should be submitted to the next meeting of the Panel to enable a decision to be taken on whether, or not to implement it.</p> <p>DECISION:</p> <p>(1) That Members of Braintree Local Highways Panel be consulted about the proposed allocation of part of the Panel's annual budget to fund aesthetic improvements/repairs to previously implemented schemes which subsequently suffer damage in order to avoid funding such repairs from a maintenance programme, subject to any sum which has not been spent by the end of a financial year being reallocated to an approved scheme on the Panel's list of Schemes Awaiting Funding; and that a report on the outcome of the consultation be submitted to the next meeting of the Panel to enable a decision to be taken on whether, or not to implement it.</p> <p>(2) That it be recommended that additional funding, if required and as detailed below, be provided for the following scheme on the list of Funded Schemes for 2018/19:-</p>	
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	<p>LBRA152064 – Detailed design for a signal controlled crossing, Panners Roundabout, adjacent to the Hungry Horse Public House, A131 Great Notley Estimated Cost:- £27,500 (whole scheme) £8,500 additional funding if required in liaison with United Kingdom Power Network (UKPN)</p> <p>(3) That it be recommended that the following scheme on the list of Funded Schemes for 2018/19 be pursued in order to establish the feasibility of making a Compulsory Purchase Order:-</p> <p>LBRA162021 – Continuation of legal process regarding the implementation of the remaining section of footway, Inworth Road, Feering Estimated Cost:- £2,000</p> <p>(4) That it be recommended that the following scheme on the list of Funded Schemes for 2019/20 be approved on the basis that the hours of operation are extended so that the traffic signals operate continuously from 6.00am to 9.00pm each day and that the impact of this change on traffic flows in Maldon Road, Witham be assessed :-</p> <p>LBRA172015 – Request to change timing of traffic signals, Maldon Road j/w Blue Mills Hill, Witham Estimated Cost:- £10,000)</p> <p>(5) That it be recommended that additional funding, as detailed below, be provided for the following scheme on the list of Funded Schemes for 2019/20:-</p> <p>LBRA172041 – Land negotiations relating to the provision of a salt bin, Kestrel Rise, Halstead Estimated Cost:- £500 (whole scheme/cost of salt bin) It was agreed that Essex County Council should purchase the land required to locate the salt bin at a cost of £2,000. It was reported that this did not include the cost of installing the salt bin. £2,000 additional funding agreed.</p>	
<p>8.</p>	<p>Schemes Awaiting Funding:</p> <p>Consideration was given to a report containing a list of ‘Schemes Awaiting Funding’. The information had previously been reported to the Panel in the form of the ‘Potential Schemes List’. The report included scheme requests which had been received for funding from the Panel’s budget in 2019 /20. Members of the Panel were requested to recommend schemes for inclusion in the 2019/20</p>	

	<p>programme and to highlight schemes which could be removed from the list.</p> <p>The total value of unallocated schemes on the potential schemes list was £473,500.</p> <p>DECISION:</p> <p>(1) That the following schemes be recommended for approval, subject to the specific comments denoted:-</p> <p><u>Traffic Management</u></p> <p>LBRA162022 – Feasibility study for a 20mph zone/limit, Valentine Way and School Road, Silver End Estimated Cost:- Not known It was agreed that this Scheme should be recommended for approval subject to it being changed to a ‘20’s plenty scheme’</p> <p>LBRA162064 – Feasibility study for a 20mph zone/limit, Francis Way, j/w Broadway, Silver End Estimated Cost:- Not known It was agreed that this Scheme should be recommended for approval subject to action by Essex County Council’s Cabinet Member</p> <p>LBRA182017 – Request for a 30mph speed roundel, Rowley Hill, Sturmer Estimated Cost:- £5,500</p> <p><u>Walking</u></p> <p>LBRA183002 – Installation of dropped kerbs with tactile paving, Courtauld Close, Halstead Estimated Cost:- £6,500</p> <p><u>Passenger Transport</u></p> <p>LBRA185006 – Installation of raised kerbs, Western Road, Silver End (Cego, east side bus stop) Estimated Cost:- £8,500</p> <p>LBRA185007 – Installation of raised kerbs, Western Road, Silver End (Cego, West side bus stop) Estimated Cost:- £8,500</p> <p>(2) That it be recommended that the following schemes, the status of which has been assessed as ‘red’ as they do not meet the criteria, remain on the list of Schemes Awaiting Funding, subject to the specific comments denoted:-</p>	
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	<p><u>Traffic Management</u></p> <p>LBRA182009 – Request for a 30mph speed limit, B1018, Maldon Road, Witham Estimated Cost:- Not known</p> <p>LBRA182014 – Installation of grasscrete, B1024 Coggeshall Road, j/w Upper Holt Street, Earls Colne Estimated Cost:- Not known It was agreed that this Scheme should be monitored.</p> <p>LBRA182015 – Signage and stopping-up of road, Dog Chase Wethersfield Estimated Cost:- Not known It was agreed that local residents should be asked if they still support the stopping-up of Dog Chase.</p> <p>LBRA192005 – Request for additional traffic calming features, Sloe Hill, Halstead Estimated Cost:- Not known It was agreed that this Scheme should be re-assessed when new development in the area has been completed.</p> <p>(3) That it be recommended that the following schemes be removed from the list of Schemes Awaiting Funding, subject to the specific comments denoted:-</p> <p><u>Traffic Management</u></p> <p>LBRA162023 – Feasibility study for a 20mph zone/limit, Grooms Lane and all of the Daniel Way Estate, Silver End Estimated Cost:- Not known</p> <p>LBRA172034 – Installation of a Vehicle Activated Sign (VAS), Freebournes Road, Witham Estimated Cost:- Not known It was reported that Witham Industrial Watch would be funding this Scheme. It was agreed that Witham Industrial Watch should be asked to confirm if they would also fund the cost of preparing the requisite Cabinet Member Action and that they would meet the cost of maintaining the sign in the future.</p> <p>LBRA172038 – Installation of a Vehicle Activated Sign (VAS), Witham Road, Black Notley Estimated Cost:- Not known It was reported that Black Notley Parish Council would be funding this Scheme.</p>	<p>HLO</p>
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	<p>LBRA172043 – Request for a 30mph speed limit at Colemans Bridge, just after Little Braxted Lane, Witham Estimated Cost:- Not known</p> <p>LBRA172047 – Request for a 20mph speed limit at The Street/Church Road, Bradwell Estimated Cost:- Not known</p> <p>LBRA182012 – Installation of bollards and measures to protect a Grade II listed building, Bridge Street, Coggeshall Estimated Cost:- Not known</p> <p>LBRA182013 – Installation of a Vehicle Activated Sign (VAS), Bakers Lane, Black Notley Estimated Cost:- Not known It was reported that a new Scheme request would be submitted when new development in the area had been completed.</p> <p>LBRA182041 – Traffic calming/installation of speed humps, Lanham Green Road, Cressing Estimated Cost:- Not known It was reported that this Scheme request would be included within Scheme request LBRA182040 – Gateway features., Cressing village, which was being validated</p> <p>LBRA192004 – Installation of a Vehicle Activated Sign (VAS), Cressing Road, Braintree Estimated Cost:- Not known</p> <p>LBRA192006 – Installation of a Vehicle Activated Sign (VAS), Haverhill Road, Helions Bumpstead Estimated Cost:- Not known</p> <p><u>Walking</u></p> <p>LBRA173011 – Extension of footway, A131 High Garrett, (from junction with Grove Field) Estimated Cost:- Not known It was reported that this Scheme had been duplicated on the list of Schemes Awaiting Funding and it was agreed that both entries should be removed.</p> <p>LBRA173012 – Installation of footway, The Street, close to Chapel Rise, Bradwell Estimated Cost:- Not known</p> <p>LBRA173008 – Installation of zebra crossing, B1256 Rayne Road, Braintree Estimated Cost:- Not known</p>	
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	<p><u>Passenger Transport</u></p> <p>LBRA185012 – Installation of raised kerbs, Boars Tye Road, Silver End (Wood Grove bus stop) Estimated Cost:- Not known</p> <p>LBRA185013 – Installation of raised kerbs, Western Road, Silver End (Western Arms bus stop) Estimated Cost:- Not known</p>	
9.	<p>Revenue Expenditure: (Reports circulated electronically)</p> <p>Highways Rangers:</p> <p>A report on work requests received for the Highways Rangers and the work completed by them for March 2019, April 2019 and May 2019 was noted. There were no questions, or issues raised.</p> <p>Traffic Surveys:</p> <p>A report regarding requests for surveys to be undertaken was noted. There were no questions, or issues raised.</p> <p>Vehicle Activated Signage - Maintenance:</p> <p>A report regarding the maintenance of Vehicle Activated Signage was noted. There were no questions, or issues raised.</p>	
10.	<p>Section 106 Agreements – Progress Update: (Report circulated electronically)</p> <p>A report on the progress of schemes which were being funded via Agreements under Section 106 of the Town and Country Planning Act 1990 and the financial contributions which were available was noted. There were no questions, or issues raised.</p>	
11.	<p>Any Other Business:</p> <p>There were no matters raised.</p>	
12.	<p>Dates of Next Meetings:</p> <p>It was noted that the next meeting of Braintree Local Highways Panel would take place on Wednesday, 25th September 2019 starting at 7.15pm.</p> <p>Future meetings of the Panel will take place on Thursday, 23rd January 2020 and Thursday, 26th March 2020 starting at 7.15pm.</p>	

	<p>The meeting commenced at 7.15pm and closed at 9.26pm.</p> <p>Councillor D Louis (Chairman)</p>	
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